LRID BUSINESS MEETING MINUTES

November 7-8, 2025

Mandeville, Louisiana

1. Call to Order @ 157 pm
2. Roll Call- Leslie Knowles , Gary Morgan, Lynne Gomez, Walker Estes (Michelle Simoneaux not present)
3. Pledge of Allegiance/ Moment of Silence by Walker Estes
4. Approval of the Agenda
    a. Moved by Darlene Austin, seconded by Annette Pourciau. No Opposition. Carries
5. Approval of the Minutes November 1-2, 2024
    a. Moved by Barbara Lovas; Seconded by Gary Morgan. No Opposition. Carries
6. Approval of Standing Rules
    a. moved by Cara-Magee Johnston, seconded by Barbara Lovas. No Opposition. Carries
7. Officer Reports
    a. President Leslie Knowles *See full report below.*
    b. Vice President Lynne Owens Gomez *See full report below.*
    c. Treasurer Gary Morgan *See full report below.*
    d. Member-at-Large Walker Estes *See full report below.*
8. Committee Reports
    a. CMP Report
    b. PPM Committee

Recess at 2:43 pm; moved by Barbara Lovas, seconded by Annette Pourciau. Carries.

Reconvene November 8, 2025 @ 12:32 pm

9. Unfinished Business
    a. Secretary report Michelle Simoneaux *See full report below.*
10. New Business
    a. Motions
        i. Committee of the Whole - Barbara Lovas moves to convene a committee of the whole to discuss PPM policy and procedure changes. Darlene Austin seconds. No Opposition. Carries.
            1. All 19 changes were proposed and reviewed with members present.

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ii. Barbara Lovas moves to come out of committee of the whole. Annette Pourciau seconds. No Opposition, Carries.
iii. Move to approve all 19 changes to the PPM Policy and Procedure. Approved unanimously.

b. No other motions.

11. Election of Officers
    a. President
        i. Two nominees: Leslie Knowles via motion by Gary Morgan and Annette Pourciau from the floor by Janice King. A paper vote was conducted and hand-counted. Result of the vote: Leslie Knowles will continue as LRID President.
    b. Secretary
        i. Michelle Simoneaux nominates Marlana Kienlen via the floor.
        ii. Marlana Kienlen was nominated for Secretary uncontested. Therefore, Marlana Keinlen is elected by acclamation.
    c. Member-at-large
        i. Three nominees:
            1. Lesile Perrodin nominated by Jazmyne Lemar
            2. Alla Tarasyuk - withdrawn
            3. Walker Estes- withdrawn
        ii. Lesile Perrodin was nominated for Member-at-large uncontested. Therefore, Lesile Perrodin is elected by acclamation.
12. Swearing in of New Officers by Margo Buisson .
13. Announcements
    a. Lynne Gomez recognizes the student representatives who helped with the conference: Shannon Hodgson, Jennifer Scarberry, Terra Warren, Adysen Branton, Victoria McGee, and Aliyah Ortiz
    b. FBI -Future Board Interns
    c. LCD requested 2 complimentary FY2027 memberships for the highest point earner and the second-highest point earner in the 25/26 LCD mentorship program.

*Door prize of 1 year membership 2026: Margo Buisson

*Door Prize 1-year membership 2026: Janice King

Jennifer Guerrierri Ware has volunteered to become the new CMP Coordinator.

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14. Adjournment moved by Gary Morgan , seconded by Chelsea Richard. Adjourned at 1:48 pm

REPORTS:

President Report

LRID's purpose is *to initiate, sponsor, promote and execute policies and activities that will further the profession of interpretation of American Sign Language and English*.

During this past year, the LRID Board of Directors and Committees have done their utmost to uphold the purpose of our organization by providing a vast array of professional development opportunities and leading discussions regarding the future of interpreters in Louisiana.

Changes are coming!!



RID – Registry of Interpreters for the Deaf

- A new Board was recently elected. Check out their website for more information.
- The RIV Rep, Jessica Eubanks, has resigned so that position is vacant.

LCD - Louisiana Commission for the Deaf

- The biggest impact on the interpreters in Louisiana is the establishment of minimum qualification standards for the ASL workforce and the implementation of an Interpreter Registry. LRID has sponsored Open Forums and discussions about these initiatives, and these information sessions will continue to ensure that LRID members and the interpreters in Louisiana are aware of the new requirements.
- With the implementation of these minimum standards, an Advisory Committee will be established to make recommendations to the LCD Board of Commissioners regarding interpreter standards, minimum qualifications, registration requirements, review grievances, and compliance. An Interpreting Advisory Ad Hoc Committee is now working to develop criteria for the Advisory Committee - the purpose of the committee and membership criteria. These meetings are open to the public so please check them out.
- A statewide Mentoring Program is now in its second year with about twenty participants and a variety of professional mentors guiding their development. Good luck!
- A new Strategic Plan is in development, outlining goals for the next three years and should be approved by the LCD Board of Commissioners in January 2026.

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- Lastly, we entered into another contract with LCD for professional development.

LA RAB - Relay Access Board

- The grant program is *designed to promote services central to Louisiana's d/Deaf, DeafBlind, and hard-or-hearing, or speech-impaired communities.*
- Their generous grant has allowed LRID to present quality workshops on a variety of topics. We have had top presenters knowledgeable in their field and highly skilled interpreters.
- Thank you! We are forever grateful for their continued support.

LRID

- Professional Development
  - Workshops were offered at no (or low) cost to Louisiana residents.
  - Along with workshops, there are a variety of other grant opportunities. Check it out!
  - Detailed information can be found in other Officers' Reports.

LRID Board of Directors and Committees



This report could not be complete without expressing my humble thanks to the LRID Board of Directors and Committee members.

Each of us has our own superpower and the LRID BOD and Committee members are no exception. We are extremely fortunate that these leaders have chosen to share theirs with us.

- **Lynne**, Vice President, is a master negotiator. She recruited presenters and interpreters that have provided us with information on knowledge, skills, and ethics.
- **Michelle**, Secretary, a communication guru. She is quick to get out news to the members,
  - This is Michelle's last conference as Secretary. We are extremely thankful for her work to make sure that the Membership stayed informed. ***Thank you!!***
- **Gary**, Treasurer, keeps us in the money. He works with the perspective of a member – where is the money coming from, where is it going, and where is the documentation.
- **Walker**, Member-at-Large, liaison to other agencies. He has worked to increase awareness about the work and development of Deaf interpreters in Louisiana.
  - This is Walker's last conference as MAL. He provided needed comedy relief when BOD meetings and discussions got intense. ***Thank you!!***

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- **Andrea**, CMP Coordinator, is a stickler for information required for CEUs.
    - This is Andrea's last event as CMP Coordinator. We are grateful for her attention to details that allow us to maintain our professional credentials. ***Thank you!!***
- **Marlena**, PPM Committee, a calming presence to the discussions regarding our guiding document that lays out the rules and guidelines for our organization.

LRID Elections

This year three (3) Board positions are open: President, Secretary, Member-at-Large
and one appointed Committee vacancy - CMP Coordinator.

Get involved!



Members are the driving force behind every organization,
and we cannot do this without you.

In closing, I ask that we think about the following:

- Where are the Louisiana interpreters – BIPOC interpreters, those that are not-yet certified, and those that are working and struggling without support. Let us all make a concerted effort to find them, reach out, and keep them informed.
- Think about the work that we do. If we want to be recognized as professionals, we must be accountable for our decisions and show respect for the consumers, the process, and the product. I am asking you to review the NAD-RID Code of Professional Conduct and rededicate yourself to be the best interpreter you can be and be the one that the communities deserve.

Respectfully submitted, M. Leslie Knowles, Nov 4, 2025

Vice President's Report

We have once again lived up to the purpose of RID, of which we are an affiliate chapter: RID's purpose is to serve equally our members, profession, and the public by promoting and advocating for qualified and effective interpreters in all spaces where intersectional diverse Deaf lives are impacted.

We received a $25,000 grant from the Relay Access Board to help us achieve our goals including focusing on the needs of the interpreting workforce in Louisiana, which in turn

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affects the communities we serve. Every training was applicable to every interpreter working in every setting.

The funds were received in April and we got to work on the following schedule of training/opportunities for the year (specific cost breakdown provided upon request)

PROFESSIONAL DEVELOPMENT TRAINING (2025): (Open to *ALL* LA residents at no charge)

WORKSHOPS

- May 28 Shifting Perspectives: Mastering Role Shift in ASL by Debra Kenny Teesdale
  - .3 PS CEUs
- May 29 Postponed due to presenter becoming ill
- May 30 Postponed due to presenter becoming ill
  - Workshops with Debra Teesdale were in collaboration with the LA School for the Deaf
- June 27 Visual-Gestural Communication: Expanding Access and Equity Through Non-Linguistic Expression by June Ann LeFors
  - .3 PS CEUs
- June 27 Unspoken Emotions: Language Deprivation, Emotional Intelligence (EQ), and the Power of Deaf Culture by June Ann LeFors
  - .3 PS PPO CEUs
- June 28 Worked with LAD for reduced registration fees at LAD conference for interpreters
  Reimagining Deafhood by Marvin Miller
  - .3 PS CEUs
- July 17 Mastering ASL Expansion Tools by Debra Kenny Teesdale
  - .6 PS CEUs (Rescheduled from May 29)
- July 18 ASL Essentials: Bringing It All Together by Debra Kenny Teesdale
  - .6 PS CEUs (Rescheduled from May 30)
- Sept 27 When Work is Not Work: Interpreting Technical ASL by Atomic Hands (Colin Lualdi)
  - .5 PS CEUs
- November 7 and 8 Conference
  - Creating Beneficial Interactions within the Interpreting and Deaf Communities, .4 PS PPO CEUs
  - Frameworks for Ethical Decision Making, .3 PS CEUs
  - Systems Thinking: The Legal Environment is Closer Than You Think, .3 PS/Legal CEUs
  - Considerably reduced registration fee: $25

WEBCASTS at your convenience

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Contract with the Betty and Leonard Phillips Deaf Action Center (Shreveport)
(up to 70 people, up to 3 hours each)
Contract ends December 15
As of November 1, 2025, 16 people signed up

JANIE C. POWELL MEMORIAL SCHOLARSHIPS

- $1000 was allocated/announced for 2025
- 0 applications were received
- per Board motion, in the event the scholarship is not awarded, the money is available for professional development grants (see below)
- Janie C. Powell, a founding member of LRID, encouraged, mentored, and welcomed new interpreters into the profession. In her name, LRID wishes to continue her legacy by promoting the development and honing of professional interpreting skills by offering these scholarships to Louisiana residents in achieving their goals.

PROFESSIONAL DEVELOPMENT GRANTS (individual grants)

- Awards of up to $500 to individual, qualified LRID members
- $2000 allotted for events occurring July 1, 2025 - June 30, 2026
- Applications accepted November 5, 2025 - January 31, 2026
- LRID supports and promotes the development and honing of interpreting knowledge and skills. These grants aid LRID members (who are also Louisiana residents) in acquiring professional development specific to their needs and/or goals.

TESTING FEE GRANTS

- $2000 was allocated/announced for tests taken January 1 - December 31, 2025
- LRID members only
- up to $500 per individual
- Application window has been extended until November 30

OPEN FORUMS

Purpose: Invite LCD staff to inform interpreters of impending deadlines and requirements in order to be listed on the LCD Registry by July 1, 2026, as required by law (Act 128 passed in the 2022 legislative session)

- April 3, 2025 - focused on requirements for interpreters in community settings

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- October 22, 2025 - focusing on requirements for interpreters in educational and community settings
  Slides have been posted on the LRID website

I attended the RID Conference on behalf of LRID. Thank you for the opportunity to represent LRID on a national level. A report will be provided to the membership.

LRID has entered into a contract with the LA Commission for the Deaf for $9,999 to be spent on professional development by June 30, 2026. An application for the 2025 RAB grant has also been submitted. Watch for many more opportunities coming our way!!

Again, many many thanks to everyone who has assisted with all of these endeavors this past year, especially the Board of Directors! It has definitely taken a team, and we have been rewarded by your appreciation and seizing the opportunities!

Respectfully submitted, Lynne Owens Gomez
November 4, 2025

Secretary Report

To: Membership
From: Michelle Simoneaux, Secretary
11/7/25

Summary of Activities

- Membership 24-25 Roster statistics *as of 11.4.25 (97 total)*
  - Voting (41)
    - 18 are Certified Senior
  - Supporting (31)
    - 4 Out of State
    - 7 Deaf
  - Organizational - NONE
  - Lifetime (2)
    - Kenny David
    - Lynne Owens
- Meetings
  - General Business Meetings
    - Motions; actions taken
  - BOD
    - Drafted all board meeting agendas

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- Attended all monthly board meetings and documented the minutes

- Training offered by LRID
  - The 2024 LRID Conference took place on November 1-2, 2024, in Baton Rouge, LA. It was originally scheduled for September 13-14, 2024, but was rescheduled due to Hurricane Francine. We hosted two workshops, providing a total of 0.9 CEUs. Unfortunately, the *Bowling with Bumpers* event had to be canceled due to scheduling conflicts with the presenters. There was a total of 35 attendees for the November 1 workshop and 39 for the November 2 workshop. Only five people were not able to make it at all.
    - *Introduction to Platform Interpreting English to ASL*, presented by Donavon Williams and Caroline Choballa for 0.3 PS
    - *Practicing Anti-Audism in the Workplace,* presented by Marvin Miller for 0.6 PPO
  - 2025 Trainings:
    - *Shifting Perspectives: Mastering Role Shift in ASL* presented by Debra Kenny on May 28, 2025, in person. 25 participants in attendance, earning 0.3 PS CEUs
      - Unfortunately, the rest of the weekend had to be rescheduled due to unforeseen circumstances. May 29, 2025 *Mastering ASL Expansion Tools* and May 30, 2025 *ASL Essentials: Bringing It All Together*
    - *Visual-Gestural Communication: Expanding Access and Equity Through Non-Linguistic Expression,* presented by June Ann LeFors on June 27, 2025. 28 participants in attendance, earning 0.3 PPO
    - *Unspoken Emotions: Language Deprivation, Emotional Intelligence (EQ), and the Power of Deaf Culture,* presented by June Ann LeFors on June 27, 2025, in person. 26 participants in attendance, earning 0.3 PS CEUs.
    - *Reimagining Deafhood* presented by Marvin Miller on June 28, 2025. 6 participants in attendance, earning 0.3 PS CEUs.
      - June 27-28, 202,5, workshops were held on-site at the LAD biennial conference. We thank LAD for collaborating to offer even more opportunities for not only our members to earn CEUs, but for the community as a whole.
    - *Mastering ASL Expansion Tools* presented by Debra Teesdale on July 17, 2025, in person. 22 participants in attendance, earning 0.6 PS CEUs.

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- *ASL Essentials: Bringing it all Together,* presented by Debra Teesdale on July 18, 2025, in person. 21 participants in attendance, earning 0.6 PS CEUs.
- *When Work is Not Work: Interpreting Technical ASL,* presented by Colin Lualdi on September 27, 2025, via Zoom. 31 participants in attendance, earning 0.5 CEUs.

- Streamlining Processes
  - The Board of Directors (BOD) has been working to create more efficient processes for the annual membership drive. Although there were some challenges along the way, the board is committed to resolving these issues for future drives. Additionally, some members have not yet completed their full registration.
- Dissemination of Association Information
  - Correspondence
    - For any socials, trainings, or Deaf events you feel membership may be interested in, please email them to secretary@lrid.org. I can post to Facebook and email all members.
  - Website update(s)
    - The website is frequently updated with training, registration, and organization information. Facebook has been incorporated more to engage interpreters and organizations inside and outside of Louisiana to expand our reach.

Respectfully submitted, Michelle Simoneaux, Secretary, 11/8/2025

Treasurer Report

Current Accounts Balances

o Capital One Business Checking - $54,218.78

o PayPal - $1,268.63

I was voted in as Treasurer during LRIDs Fall 2024 Conference. Below is a brief overview of

what I have accomplished since that time:

Meetings

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o I have attended all scheduled board meetings via Zoom.

Treasurer Related Tasks

o I continue to educate myself on the processes and procedures of my role.

o I continue to maintain banking and PayPal accounts and ensure that LRID is being

fiscally responsible with expenditures.

o I began giving presenters and interpreters the option of paper checks or ACH payments which is direct deposit into their bank account within 3-5 business days. There are no charges related to these bank transfers.

o I also created columns in the checking account to deduct the proper PayPal transaction fees/partner commission fees to reflect an accurate balance in LRID's bank account.

o I processed the paperwork to obtain State tax exemption for LRID events when applicable.

o I have completed, with the assistance from the President and Vice-President, the

2024 Fall conference profit/loss statement as well as the annual financial report.

2025 Spring Conference

o As is my duty as Treasurer, I developed and maintained the conference budget.

o I assisted the Vice-President with some logistics, (getting hotel rooms reserved for the presenters.)

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2025 Fall Conference

o The 50 th Anniversary Conference Chair and I will continue to work together in developing and maintaining the conference budget.

2024-2025 Financial Statement

Louisiana Registry of Interpreters for the Deaf (LRID) | FY 2024-2025 Financial Report			
Event	**Income**	**Expenditures**	**Comments**
24-25 Membership Fees	3,169		
RAB Grant (Relay Access Board)	25,000		Grant
LCD (LA Commission for the Deaf)	3,748		$10,000 Grant
LA Secretary of State		15	
RID CMP Sponsorship		245	
NAD Organizational Dues			
LRID MAL LAD Member dues			
Website domain(WIX)		348	
USPS Post Office Box		268	
IRS 990-N filing fee		54.99	
RID/RIV Conference(s)		0	
Online Meeting Platform (Zoom)		831.72	
Point Of Sale Vendor (per transaction)		0	PayPay per transaction
Online Forms Vendor (123 Forms)		0	N/A
Mass mailing vendor (MailChimp)		0	N/A
Testing Fee Grant		1250	
J C Powell Scholarship		0	
Professional Development Grant		0	
DAC-Shreveport Contract		1305	Webinars
LAD Conference Ad		200	June 2025
> LRID Open Forum - Oct 7, 2024		300	Interpreters
> 2024 Conference - Nov 1-2, 2024			SSD, 2888 Brightside Ln, BR
Registration	2065		
Sponsors/Donations	4200		
Presenters		2298.45	
Interpreters		3780.62	
Venue Fee		1000	SSD, 2888 Brightside Ln, BR
Misc		2625.73	Catering, decorations, etc,
> LRID Open Forum - April 3, 2025		337.5	Interpreters
> Workshop - May 28, 2025			
Presenter Fee		775	D Kenney, Shift in Perspectives
> Workshop - June, 25 2025			
Presenter Fee		775	D Kenney, Presenter
Venue Fee		1,000.00	SSD Venue and Insurance
TOTALS	38,182	17410.01	

MAL Report

Report

It has been a pleasure working with this board. In addition to other reports that I don't want to repeat but the interest in Deaf interpreter has gained traction. For long time there are about 3 Deaf interpreters in Louisiana. Today the numbers has gone up to about 12! We had trainings and workshops. I do look forward to see them certified soon!

CMP Coordinator

To: LRID Board
From: Andrea M Stermin, CMP Coordinator Chair
Today's Date 10/18/2023

Summary of Activities (For 2024-2025 through September)

- Complete table below
- List ***each*** PD event separately
- Include Academic Coursework, PINRA, and/or Independent Study

Activity #	Title	Total CEUs	Total # Participants Total/RID Members
0046.0924.02	Bowling with the Bumpers On Setting Ethical Parameters	0.30	Entered into RID but Cancelled?
0046.1024.01	I Love God but How	0.60	
0046.0924.02	Platform Interpreting English to ASL	0.30	/21

0046.1024.03	Practicing Anti-audism in the Workplace	0.60	/26
0046.1224.01	How to Analyze Your Work: Strategies for Effective	0.40	11/6
0046.0525.01	Shifting Perspectives: Mastering Role Shift in ASL	0.30	/16
0046.0625.01	Preparing for and Understanding the EIPA	0.40	8/4
0046.0625.03	Visual-Gestural Communication: Expanding Access	0.30	/13
0046.0625.04	Unspoken Emotions: Language Deprivation	0.30	/13
0046.0625.02	Reimagining Our Future Through Deafhood	0.30	/6
0046.0725.01	Mastering ASL Expansion Tools	0.60	/6
0046.0725.02	ASL Essentials: Bringing It All Together	0.60	/12
0046.0725.03	Mentor Training Pre-training Session	0.20	4/4
0046.0825.02	LCD Mentor Training: Practitioner - Focused Approach	0.40	9/7
0046.0924.02	Trust in the Lord When Life is Painful	0.60	7/5
	PINRA		0
	Academic Coursework		0
	Independent Study		1

Status of RID Audit

- All Instructor forms for Workshops must have a concrete way of determining that the participants learned the objectives.
- 2023 they changed the name from Audit to Program Review. This year was the Academic Coursework Review and everything came back with no problems!

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Other Comments:
Although Life has delayed the process Gary Morgan is learning how to do CMP in the hopes that he will be taking over in the future!

Respectfully submitted,

Andrea M. Stermin

Date 10/18/2023

Signature Andrea M. Stermin

PPM Committee Report

The PPM Committee met and has 19 proposed changes for the LRID PPM, as listed on the attached document. Many of the proposed changes reflect current practices and clarity of language or role, etc. There are also proposed changes to processing fees for CEUs provided through LRID for Academic Studies, PINRA and Independent Studies. The chart lists specifics as well as rationales for each change.

The entire report will be presented at the General Business Meeting portion on Friday, November 7, 2025, with opportunity for questions. A motion to approve all of the changes will be made and discussed on Saturday, November 8, 2025.

Please let us know if you have any questions or concerns prior to the General Business Meeting.

PPM Committee

Lynne Owens Gomez, Co-Chair, PPM Committee
Leslie Knowles, Co-Chair, PPM Committee
Michelle Simoneaux, Member
Marlana Kienlen, Member

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Proposed changes

	Section	Current	Proposed	Rationale
1	**BOARD OF DIRECTORS** (neither Policy nor Procedures) P.10	3. Meets quarterly to conduct business via any method of communication (face-to-face or electronic) as long as all Directors may participate equally and fully. A majority of the Directors constitutes a quorum.	3. At a minimum, m~~M~~eets quarterly to conduct business via any method of communication (face-to-face or electronic) as long as all Directors may participate equally and fully. A majority of the Directors constitutes a quorum.	Provides flexibility to meet more often than quarterly

2	**IV. BOARD OF DIRECTORS** Policy Budget P. 12	*Prepare a bi-annual budget.*	*Prepare a biennial budget.*	Replace with the correct term for every two years, rather than twice a year

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3	**IV. BOARD OF DIRECTORS** Duties President Procedures Association Representation P. 15	Participate in conference calls with the RID Region IV Representative and RID Region IV Presidents (or send delegate)	Participate in RID Region IV meetings (or send delegate)	More general language encompassing all Region IV meetings - removes any restrictions

4	**IV. BOARD OF DIRECTORS** Duties President Procedures RID Affiliate Chapter Compliance P. 15	RID Affiliate Chapter Compliance	RID Affiliate Chapter Annual Report	Change of title of section - more accurate label of contents of section
5	**IV. BOARD OF DIRECTORS** Duties President Procedures RID Affiliate Chapter Compliance P. 15	Receive RID instructions in August	Receive RID instructions	RID decides when to send this out - not always in August

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6	**IV. BOARD OF DIRECTORS** Duties President Procedures RID Affiliate Chapter Compliance P. 15	Collaborate with the Secretary and Treasurer to upload required documents by September 15th	Collaborate with the Secretary and Treasurer to upload required documents as directed by RID and Region IV Representative	Date is not always September 15th - new language indicates that we follow the deadline sent to us
7	**IV. BOARD OF DIRECTORS** Duties Secretary Policy LRID Website P. 17	*Renew domain annually and update contents as needed*	*Verify with the Treasurer that domain is renewed annually and update contents as needed*	Treasurer pays renewal annually as part of the standing disbursements
8	**IV. BOARD OF DIRECTORS** Duties Secretary Procedures Minutes P. 21	• Record in all minutes ○ GBM meetings Sign-in Sheet	• Record in all minutes ○ GBM meetings	Removes the paper sign-in sheet as the only method of signing in – most current sign-in procedures are electronic
9	**IV. BOARD OF DIRECTORS** Duties Treasurer Procedures Membership Cards P. 28	Membership Cards Send .pdf membership cards (Refer to BOD Google Drive)	Member Verification Send letter of verification of membership (Refer to BOD Google Drive)	Renames the section - cards are no longer automatically sent In practice, .pdf membership cards have already been replaced by letters

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				of verification of membership
10	**V. COMMITTEES** Standing Committees CMP Coordinator Policy P. 33	*For non-members, a CEU processing fee will be assessed*	*A CEUs processing fee will be assessed*	A fee, even nominal, would garner higher commitment from the applicant to complete the process. Often the CMP Coordinator is waiting for and/or chasing documents which is time consuming. Applicants may sign up for the CEUs and never complete the process when the CMP Coordinator has performed a lot of work upfront. New CMP program requestors are not being granted the ability to offer CEUs for Independent Studies, which could increase the number of requests LRID receives, and require a great deal of work.
11	**V. COMMITTEES** Standing Committees CMP Coordinator Procedures Prior to Event Academic Studies, PINRA, and	Members - no fee is assessed Non-members - $35 processing fee	Fees (Non-refundable) Members - $25 Non-members - $50 Requirements Pre-paid fees Signed agreement	See rationale for #10. Fees would now be assessed for any person requesting CEUs for Academic Studies, PINRAs, and Independent Studies, with the amount determined

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	Independent Studies P. 33		(including deadlines)	by membership status. Deadlines listed in the agreement would prevent the CMP Coordinator from waiting/chasing documents needed to complete the process, and would be strictly enforced, even with adjustments that need to be made during the process. Corrections need to be made in a timely manner meeting all deadlines listed in the agreement. Missed deadlines for submission of ALL required documents would result in an end to the agreement. Applicants for the CEUs would have to reapply, pay a new fee, and adhere to a new deadline. A signed agreement has been added to the requirements for applicant accountability and time management. Agreement still to be drafted - will be part of the Procedures section.

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12	**V. COMMITTEES** Standing Committees CMP Coordinator Procedures Post Event P. 33	Evaluations Summary of comments and tallies for every professional development session (See Appendix___) Upload summary into the Google Drive Send a copy of the summary to the presenter	Remove entire section from the CMP Coordinator's duties	Duties performed by the Secretary
13	**VI. MEETINGS OF MEMBERS** Procedures Interpreters P. 41 **VII. PROFESSIONAL DEVELOPMENT** Procedures Presenters P. 46	Receive invoice(s) and remit payment	Receive and send all invoices and contracts to the Treasurer for payment and archiving.	Provides clarity and reflects actual practice Same verbiage used for both sections

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14	**VII. PROFESSIONAL DEVELOPMENT** Procedures Budget P. 44	None	Member registration rates may be offered to members of out-of-state affiliate chapters on a case-by-case basis	Allows the option TSID allows LA interpreters to register at TX member rates.
15	**VII. PROFESSIONAL DEVELOPMENT** Procedures CEUs Prior to professional development/event P. 46/47	At least 30 days or more prior to the event CMP Coordinator applies for CEUs from RID	At least 30 days or more prior to the event CMP Coordinator approves RID CEUs when requirements are met CMP Coordinator enters all required documentation into RID system	Reflects actual practices of the CMP Coordinator
16	**VII. PROFESSIONAL DEVELOPMENT** Procedures Registration Prior to Event P. 51	Create an online registration form, link to PayPal (123 Forms or Google Form)	Create an online registration form, link to PayPal (Google Form)	123 Forms is no longer used

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17	**X. FEES AND ASSESSMENTS** Policy P. 55	*Requests for CEUs for academic coursework….* *Members* *Must have been a member of LRID for the past 12 months leading up ot the request* *No fee is assessed*	*Requests for CEUs for academic coursework, PINRA, and independent studies are available.* *Members* *Must have been a member of LRID for the past 12 months leading up to the request* *CEU processing fee will be assessed*	See rationale for #10 and #11 above
18	**X. FEES AND ASSESSMENTS** Procedures P. 55	Non-Member Payment CMP Coordinator will send request for payment via online link, or request for payment by mail Submit $35 processing fee Treasurer will confirm receipt of payment to the CMP Coordinator	Fee Payment Once request is approved, CMP Coordinator will request Treasurer send an invoice for payment of fees Submit processing fee Treasurer will confirm receipt of payment to the CMP Coordinator	More appropriate for Treasurer to send invoices

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19	**XII. NON-DISCRIMINATION POLICY** Policy P. 56	*This includes any form of electronic communication that may take place before, during, or after a meeting or professional development activity*	*This includes any form of verbal or non-verbal communication that may take place before, during or after a meeting or professional development activity, or through any electronic means.*	Addresses communication in-person and electronically

Page numbers are approximate

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