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ARTICLE I. NAME

The name of the [aAssociation](#) shall be the **Louisiana Registry of Interpreters for the Deaf** (LRID).

ARTICLE II. OBJECTIVE

The principle objective of the [aAssociation](#) is to initiate, sponsor, promote, and execute policies and activities that will further the profession of interpretation of American Sign Language and English and the transliteration of English. This [aAssociation](#) shall be the state affiliate chapter of Registry of Interpreters for the Deaf, Inc. (RID). ~~A~~ [a](#) shall uphold the [purposed](#) and abide by the rules and procedures established for [A](#) affiliated Chapters of RID.

ARTICLE III. MEMBERSHIP

Section 1: Categories and Eligibility of Membership

The [aAssociation](#) shall have the following categories of non-transferable membership:

A. Voting Members

A Voting Member shall be a resident of Louisiana and a member in good standing of any voting membership category of RID. Certified: Retired Members shall continue to have voting privileges.

B. Non-Voting Members

A Non-Voting Member shall be one who supports the [aAssociation](#), but does not wish to have voting privileges and may or may not be a member in good standing of any non-voting membership category of RID.

C. Lifetime Members

A Lifetime ~~m~~Membership is granted during the General Business Meeting ~~general business meeting~~ and shall include all rights and privileges of the category of membership in which eligibility is met. Annual [aAssociation](#) membership dues are waived.

D. Organizational Members

An Organizational Member is any organization with an interest in supporting the [aAssociation](#) and carries no voting privileges.

The LRID PPM will contain a description of the types of membership for each of the categories.

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Section 2: Voting Rights and Requirements

A. Each ~~v~~oting ~~m~~Member of the [aAssociation](#) shall be entitled to one vote in meetings, referenda and/or elections.

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B. Meetings, referenda, and elections pertaining to evaluations, certifications, and standards/ethics may only be voted upon by active, Certified Voting Members.

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C. Proxy votes are not permitted.

DB. Upon receipt of appropriate documentation, a member who has a change in membership category will immediately be entitled to the privileges thereof. Beginning with the next fiscal year, all dues, fees, and assessments for that member shall be based on the new membership category.

Section 3: NAD-RID Code of Professional Conduct Compliance

Individual members of the aAssociation shall follow the NAD-RID Code of Professional Conduct. (*NAD - National Association of the Deaf*)

Section 4: Liability of Members

No individual who is now or who later becomes a member of the aAssociation, shall be personally liable to its creditors for any indebtedness, liability, and any and all creditors shall look only to the assets of the aAssociation for payment.

ARTICLE IV. BOARD OF DIRECTORS

Section 1: Composition of Board of Directors

The Board of Directors shall be ~~composed~~comprised of the President~~of President~~, Vice-President, Secretary, Treasurer, and Member-at- Large, ~~and LAD Representative to LRID. In addition, the Immediate Past President may attend board meetings. (LAD-Louisiana Association of the Deaf)~~

Section 2: Powers and Limitations

The management of the aAssociation may be delegated from the membership to the Board of Directors. Decisions of the Board of Directors may be vetoed by two-thirds majority vote during the General Business Meeting~~general business meeting~~ in which a quorum is present.

Unless so authorized by the Board of Directors, no officer or agent shall have any power or authority to bind the aAssociation by any contract or engagement or to pledge its credit or to render it liable monetarily for any purpose or in any amount. All charges, responsibilities and membership directives shall persist until fulfilled regardless of any changes to the makeup of the Board of Directors.

Section 3: Duties

A. General Duties

The LRID Policy and Procedures Manual (PPM) contains information that may expand on specific duties for each Board Member.

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1. Perform duties as prescribed by the membership.
2. Approve expenditures as deemed necessary to conduct the business of the aAssociation.

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3. Meet quarterly to conduct business via any method of communication (face-to-face or electronic) as long as all directors may participate equally and fully. A majority of the Directors constitutes a quorum.

4. Appoint a **CMP** Coordinator to manage all activities involving CEUs sponsored by the [aAssociation](#).

5. Co-sign checks as designated through action of the Board of Directors and/or membership.

6. Provide quarterly and year-end reports to the membership.

7. Submit ~~to RID~~ all documentation as outlined in the RID Affiliate Chapter Handbook.

B. Officers

1. President

a. Presides at meetings of the members and/or directors

b. Appoints committees, chairpersons, and Parliamentarian for [General Business Meetings](#)~~general business meeting~~

c. Serves as ex-officio member of all committees

d. Represents the [aAssociation](#) in all appropriate activities and at national and regional conferences pending availability of funds, or appoints a representative(s) as necessary.

e. Appoints, suspends, removes person(s) authorized to make **organizational** banking, **and/or** financial ~~accounts~~, transactions, and ~~for other~~ commitments **for the** [Association](#).

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2. Vice-President

a. In the absence or disability of the ~~p~~**P**resident, shall assume all duties of the **P**resident

b. Serves as Conference Chair and coordinates [professional development training](#) opportunities

3. Secretary

a. Keeps records of the proceedings of the Board of Directors and of the [General Business Meeting](#)~~general business meeting~~

b. Maintains the membership list of the [aAssociation](#)

c. Coordinates and distributes information of the [aAssociation](#) via newsletter, email, and/or website.

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4. Treasurer

- a. Supervises the receipt and safekeeping of all aAssociation funds
- b. Distributes membership ~~cards-verification documents~~

5. Member-at-Large

~~a) Shall attend meetings of the Louisiana Association of the Deaf; serve as liaison, between LRID and LAD; and be a member in good standing with LAD~~

a. It is preferred that an eligible d/Deaf, Deaf Blind, Deaf-Disabled, or Hard-of-Hearing person occupy the position. Alternatively, if a d/Deaf, Deaf Blind, Deaf-Disabled, or Hard-of-Hearing person is not available during the voting eligible and elected or appointed that an eligible hearing interpreter may be nominated, and elected to occupy the position. Then a hearing interpreter may be nominated to occupy this position.

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- b. Serves as liaison between the aAssociation and other organizations
- c. Coordinates activities and communication and disseminates information between the aAssociation and organizations.
- d. For those serving in the position, LRID will pay membership to other organizations as needed and approved by the Board of Directors. LRID reimburses membership fees, as approved by the Board, for those serving in this position as needed by the board member
- e. Attend meetings of other organizations, pending the availability of funds.

~~6. Louisiana Association of the Deaf (LAD) Representative to LRID~~

- ~~a) Appointed by the LAD~~
- ~~b) Attend LRID Board and general membership meetings~~
- ~~c) Serves as liaison between the two said organizations~~

~~7. Immediate Past President~~

~~Serves in a non-voting capacity~~

- ~~a) Assists the Ppresident during the transition into office~~
- ~~b) Serves as an advisor to the Ppresident~~
- ~~c) May assume special assignments as determined by the Ppresident~~
- ~~d) May attend board Board of Director meetings~~

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Section 4: Qualifications

All candidates for the Board of Directors shall be a Vvoting Mmember in good standing of the aAssociation and a member in good standing of RID for a minimum of twelve (12) months.

Section 5: Terms of Office

A. The following officers shall be elected at the annual Ggeneral Businessmembership Mmeeting to serve two-year terms of office as follows:

1. Elected odd numbered years:

President, Secretary, and Member-at-Large

2. Elected even numbered years:

Vice President and Treasurer

B. No officer shall hold the same office for more than two consecutive terms.

C. Their term shall commence by December 1st following the Ggeneral Businessmembership Mmeeting in which voting occurred.

Section 6: Nominations and Elections

A. A call for nominations shall begin no less than thirty (30) days prior to the election.

B. Nominations will be accepted from members in good standing of the aAssociation.

C. Nominations may be entertained from the floor during the General Business Meetings~~meeting~~.

D. Elections shall be held at a General Business Meeting~~general business meeting~~.

E. To constitute a valid election, ballots must be cast by at least fifty (50) percent of the voting members present at the General Business Meeting~~general business meeting~~.

F. No membership vote is required for positions with only one nominee.

G. In the event of a tie, a run-off election shall be held during the election/voting, General Business~~meeting~~.

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H. Newly elected officers will take the Oath of Office at the conclusion of the General Business Meeting at during which the voting occurred.

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Section 7: Vacancies

Vacancies are created by the resignation, removal, incapacitation, or death ~~death, resignation, or removal~~ of any Director. Additionally, a vacancy will be created when a Director moves out of state more than

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three (3) months prior to the completion of their term. This situation would require the Director's immediate resignation.

A. Any Director may resign upon giving written notice to the President and Secretary.

B. In case of vacancy of the President, the Vice President automatically becomes President for the unexpired term.

BC. Removal of any Director shall be done for any of the following reasons:

1. has any legal action or for cause as detailed in *Robert's Rules of Order Newly Revised*;
2. does not maintain membership in the Association and RID;
3. has a substantiated formal grievance against him or her;
4. fails to attend two (2) scheduled Board meetings within a twelve-month period; or
5. has not acted in good faith in the fulfillment of the duties inherent in the office

A decision for removal of a Director must be approved by a majority of the Board of Directors or the Voting Members present and voting. Notification shall be given to the entire Board of Directors or the Voting Members at least seven (7) days prior to such a meeting. The procedures governing the removal of a Director are contained in the Policy and Procedures Manual.

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CD. The Board of Directors, by majority vote, shall appoint a person satisfying the qualifications to fill the vacancy for the remaining term of office. Such an appointment will not constitute a term of office.

Section 8: Compensation

The Board of Directors shall receive no compensation for performing the duties of their respective office.

ARTICLE V. COMMITTEES

The President, with the Board of Directors' approval, shall appoint the member(s) of all any standing, special, advisory, and/or ad hoc committees as deemed necessary to carry out the objective of the Association. Any vacancies in the membership of any entity committee shall be filled following the same procedure. A majority of the committee's membership shall constitute a quorum during its meetings. Committees report directly to the Board of Directors. Detailed charges, timelines, and scope of work for each committee shall be contained in the Policies and Procedures Manual.

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ARTICLE VI. CONFERENCE AND TRAININGS MEETINGS OF MEMBERS

Section 1: ~~Conference and~~ General Business Meeting

A ~~statewide~~ General Business Meeting conference shall be held annually ~~for the purpose of to~~ conducting the business of the ~~a~~ Association, ~~as well as providing educational opportunities and professional development.~~

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A. Meetings should occur in conjunction with the annual conference. ~~A general membership meeting will be held during the conference.~~

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B. Dates and locations will be designated by the Board of Directors or the Membership and written notice given to the membership at least thirty (30) days prior to the meeting. ~~A quorum shall consist of ten (10) percent of eligible voting members present at the meeting.~~

C. Locations will rotate ~~among membership areas~~ around the state.

D. Minutes will be disseminated to the membership within forty-five (45) days after the conclusion of the meeting. ~~Conference dates and locations will rotate among membership areas.~~

Section 2: Special Meetings Trainings

~~One-day trainings shall be provided by the association at least twice a year for the purpose of individual and professional development. Training dates and locations will rotate among membership areas.~~

A. Special Meetings may be called at any time by the Board of Directors ~~or by petition sent to the Board of Directors from a minimum of ten (10) percent of the Voting Members of the Association~~ for the purpose of conducting business of the ~~a~~ Association.

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B. Results of any ~~s~~ Special membership Meeting shall be disseminated to the membership within forty-five (45) days after the ~~conclusion of the~~ meeting ~~date~~.

Section 3: Quorum ~~Special Meetings~~

~~A quorum shall consist of ten (10) percent of eligible voting members present at the meeting.~~

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~~A. A quorum~~ ~~To conduct business at a General Business Meeting, at a Special Meeting, or through a Special Referendum~~ a quorum shall consist of no less than ten (10) percent of eligible Voting Members of the Association.

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~~B. A quorum to conduct business at a Special Meeting shall consist of no less than ten (10) percent of the eligible Voting Members.~~

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~~CB. A quorum to conduct business at Meetings, referenda, or elections pertaining to evaluations, certifications, and standards/ethics shall have a quorum of no less than ten (10) percent of the eligible active Certified Voting Members of the Association.~~

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ARTICLE VII. PROFESSIONAL DEVELOPMENT

~~One-day trainings shall be provided by the association at least twice a year for the purpose of individual and professional development. Training dates and locations will rotate among membership areas.~~

Training opportunities will be provided at least once a year for the purpose of individual professional development.

A. A statewide conference will be held annually in conjunction with the General Business Meeting providing educational opportunities and professional development.

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B. Other training(s) shall be provided by the Association at least once a year, if feasible.

C. Dates and locations will be designated by the Board of Directors or the Membership and written notice given to the membership at least thirty (30) days prior to the event.

D. ~~Conference dates and~~ locations will rotate among membership areas.

ARTICLE VIII. SPECIAL REFERENDUM

Motions may be voted on by the membership by special referendum in the following manner:

A. Special referenda may be drafted and submitted by the Board of Directors or by written petition of at least five (5) percent of the Voting Members of the Association.

B. Written notice of a referendum, stating and describing all motions, procedures and deadlines for voting, shall be provided to all Voting Members at least forty-five (45) days prior to the referendum deadline.

C. Results of the special referenda shall be disseminated to the membership within forty-five (45) days after the referendum deadline.

ARTICLE IX. FISCAL YEAR OF THE ASSOCIATION

The fiscal year of the Association shall begin on the first day of July and end on the thirtieth day of June of each year.

ARTICLE X. FEES, AND DUES, AND ASSESSMENTS

A. ~~To remain in good standing, a member must pay annual dues in advance of July 1st of each fiscal year, in amounts to be fixed from time to time by the Board of Directors or the membership. Dues are in~~

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~~arrears as of August 1st of each fiscal year. Annual membership fees are due by the first day of July of each fiscal year.~~

B. The Board of Directors shall not increase or decrease membership dues by more than ten percent without a majority vote of the membership ~~either~~ at the ~~General Business Meeting~~ general business meeting or by ~~special~~-referendum.

C. Dues may vary for each category ~~and shall be contained in the LRID Policy and Procedures Manual. Notification of any changes in dues must be available to the~~ membership ~~at least forty-five (45) days prior to the anticipated effective date~~ implementations.

ARTICLE XI. AMENDMENT OF BYLAWS

A. The Bylaws may be amended or repealed by approval of two-thirds of the ~~v~~Voting ~~m~~Members of the ~~a~~Association voting during the ~~General Business Meeting~~ general business meeting or by mail referendum with forty-five (45) days prior notice.

B. A copy of all amendments to these Bylaws shall be forwarded to the RID Regional Representative and to RID as prescribed in the RID Affiliate Chapter Handbook.

ARTICLE XII. NON-DISCRIMINATION POLICY

The ~~a~~Association ~~does not and~~ shall not discriminate on the basis of age, color, creed, disability, ethnicity, ~~gender, gender expression, gender identity,~~ hearing status, ~~martial status, military status,~~ national origin, race, religion, sex, ~~or~~ sexual orientation, ~~in any of its activities or operations.~~

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~~Activities include, but are not limited to, matters of membership, representing the Association, conference/professional development attendance, selection of volunteers and vendors, and provision of services.~~

ARTICLE XIII: DISSOLUTION OF THE ORGANIZATION

A. Dissolution may occur upon two-thirds (2/3) majority vote during a ~~General~~ membership ~~m~~Meeting.

B. In the event of the dissolution of the ~~a~~Association, any and all assets, movable or immovable, of any worth or value, will be converted into cash, whether by sale or other necessary means, and said cash monies will be deposited and held in an escrow account. Any and all interest from monies deposited in the aforementioned account will be held ~~in the same~~ in same account. Should a period of five (5) years pass and the ~~a~~Association ~~is not being re-established~~ has not been reestablished, funds will be reverted to a non-profit 501(c)3 organization selected at the time of dissolution.

C. Upon the dissolution of the ~~a~~Association, the President shall forward all records to RID.

ARTICLE XIV. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the ~~a~~Association in all cases to which they are applicable and consistent with these Bylaws and any special rules of order the ~~a~~Association may adopt.

LRID Bylaws: Revised 4.02.2020

Attachment #2 **EDITS as of 3/28/22**

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Adopted: Oct. 1, 1969. Revised: Sept. 24, 1983; Sept. 29, 1984; Mar. 2, 1985; Sept. 27, 1986; Feb. 25, 1989; Sept. 28, 1991; Sept. 26, 1992; April 13, 1996; Dec. 2005; Mar. 27, 2010; Oct. 23, 2010; Sept. 24, 2011; Oct. 13, 2018; April 2, 2022

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