



2022 Fall Conference| Standing Rules

November 3&5, 2022 | Mandeville, LA and Virtual

1. The President (or Delegate) shall preside over the meeting
2. The Secretary verifies voting credentials and establishment of a quorum
3. Appointment of the Motions Committee shall be at the discretion of the President (or Delegate). The purpose and scope of this Committee shall be to:
 - a. receive motions from Voting Members in good standing and ensure Motions Form is complete
 - b. process motions based on conformity with association Bylaws, organized by theme, eliminate duplication, check for clarity of language and meaning
4. Any Voting Member in good standing may submit motions
 - a. Submit via Google forms or Motions Form
 - b. Must be made and seconded by members in good standing
5. Under New Business, motions shall be considered in the following order:
 - a. motions submitted prior to the beginning of the meeting
 - b. motions submitted by members from the floor
6. Any member in good standing may participate in discussion
 - a. State your name, membership category, region, and purpose
 - b. Those wishing to sign their comments will move to the platform after being recognized by the President (or Delegate)
 - c. *Video Conferencing*
 - i. Raise hand or type name in chat and wait to be recognized
 - ii. State your name, membership category, region, and purpose
7. A maximum of six members may debate each debatable motion
 - a. Three speaking in favor and three speaking in opposition
 - b. Each member is allowed a maximum of three minutes for debate
 - c. A member may speak a second time to the same issue only if there are no other speakers
8. All voting will be done with a valid voting card received from the Secretary
 - a. Each member is allowed one voting card. No proxy votes are permitted
 - b. *Video Conferencing*
 - i. Voting may be done via raising of hands (camera on), polls, or reactions
 - ii. Raise hand and wait to be recognized
 - iii. Members will have two (2) minutes to cast their vote
9. Audience members are requested to arrive and be seated at least five minutes prior to the meeting
 - a. Silence all electronic devices
 - b. *Video Conferencing*
 - i. Members are to log in, camera on, five (5) minutes prior to the meeting
 - ii. Cameras should remain on until directed to turn them off
10. These Standing Rules shall be adopted, amended, or suspended by a two-thirds vote of the voting membership present and apply only to the current meeting